

# Academic Bulletin for Sweden: 2017-18

## Introduction

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The Academic Bulletin is the CSU International Programs (IP) “catalog” and provides academic information about the program in Sweden.

CSU IP participants must read this publication in conjunction with the two listed below.

- **Academic Planning, Crediting and Reporting.** This publication contains information on academic planning, how courses get credited to your degree, and the academic reporting process including when to expect your academic report at the end of your year abroad.
- **Academic Policies.** This publication contains academic policies which will be applied to all IP participants. Topics include but are not limited to CSU Registration, Enrollment Requirements, Minimum/Maximum Unit Load in a Semester, Attendance, Examinations, Assignment of Grades, Grading Symbols, Credit/No Credit Option and Course Withdrawals.

To access the above publications, go to our website [here](#) and click on the year that pertains to your year abroad. For general information about the Sweden programs, refer to the CSU IP website under “[Programs](#)”.

## Academic Program Information

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CSU IP in Sweden is affiliated Uppsala University located in the city of Uppsala, which is Scandinavia’s oldest university. The academic year consists of an autumn (fall) semester and a spring semester. CSU students take courses taught in English at the Uppsala campus and are integrated into the University’s academic programs.

CSU IP offers two programs at Uppsala University:

1. **CSU IP Sweden - General Program.** During the year, students take courses from a CSU IP list of pre-approved undergraduate “first cycle” courses primarily in the areas of Humanities and Social Sciences. Courses, offered by different departments are often sequential and of varying duration. Students may either take courses from one department if enough courses are offered by the department or take courses from two or three departments in order to meet the CSU IP requirement of 15 units per semester. While Uppsala University offers additional courses, these are not been approved by CSU IP. Students must be extremely flexible with course selection due to course availability and scheduling of classes. The CSU IP list of pre-approved undergraduate (first cycle) courses can be found [here](#). Also refer to the following sections for complete information.
2. **CSU IP Sweden - Media and Communication Studies.** This is an advanced program in Media and Communication Studies. Each semester, students take a prescribed set of courses which are offered sequentially from the Department of Information Technology. Click [here](#) to access detailed program and course information. Also refer to the following sections for complete information.

All participants regardless of program must:

- Take Swedish language in August or Semester 1;
- Enroll in a minimum equivalent of 15 CSU semester units each semester;
- Take courses from the course lists approved by the CSU IP; and
- Meet prerequisites (entry requirements) listed for the course (if any).

Since Uppsala University has a very different academic structure than the CSU, it is critical that students read the information provided under the heading “Course for Exchange Students” and understand the “Course Mapping” system and the academic calendar before selecting courses. The link to this webpage is <http://www.uu.se/en/admissions/exchange/courses/>.

Any exceptions to program requirements, course approval or academic policy (e.g. taking more than 19 units in any given semester) must be approved by the CSU International Programs Office. To request an exception, email the CSU IP at: [IPacademics@calstate.edu](mailto:IPacademics@calstate.edu).

## Assessment, Grading and Units

There are several different grading scales that exist amongst European institutions. The European Credit Transfer System (ECTS) was implemented in order to facilitate the mobility of students and their grades between institutions.

Below is the grade conversion table that is used to convert ECTS grades earned at Uppsala University to the CSU.

ECTS Grade	Definition	CSU Grade Equivalent
A	Excellent	A
B	Very Good	A-
C	Good	B
D	Satisfactory	C
E	Sufficient	C-
F	Fail	F

Some Uppsala departments give letter and numeric grades. The Uppsala grade conversion is provided below. Students who do not achieve the minimum grade to pass the course will receive a grade of "F".

Uppsala Grades	Definition	CSU Grade Equivalent
5 or VG	Pass with Distinction	A
4 or G	Pass with Credit	B
3	Pass	C
U	Fail	F

**Important:** All enrolled courses including failed courses are reported to the students' home campus after the year abroad. Students who withdraw from any course without authorization from CSU IP will receive a grade of "WU" (Withdrawal Unauthorized) which is calculated as an "F" in their CSU GPA. All courses must be completed by the end of the academic year for year-long students. Uncompleted courses will be reported to the student's home campus with a grade of "WU." Refer to the Academic Policies publication for additional information.

### Unit Conversion Guidelines

Courses at Uppsala University are assigned points (*poäng*) or European Credit Transfer System (ECTS) credits in which one semester of full time studies is equivalent to 30 ECTS credits and one year of full time studies is equivalent to 60 ECTS credits. All CSU IP students are required to take 30 ECTS credits each semester and must maintain full time enrollment.

Unit Conversion Guidelines	
ECTS Credits	CSU Semester Units
5.0	3
7.5	4
10.0	5
15.0	8
30.0	15-16

Swedish language courses are an exception to the "Unit Conversion Guidelines" above and are valued at 3 CSU semester units. If taken in August, the Swedish language course will be considered part of Semester 1 and the units will apply and counted towards the total number of units for Semester 1.

## Courses

All students, regardless of the curriculum they are following, are required to take one course in Swedish language instruction either in August (before the start of the first semester) or in the first semester.

### Basic Swedish I (3)

General overview of the structure of the Swedish language. Basic vocabulary. Principles of sentence construction. Introduction to Swedish university and study traditions. Course is designed to give the student sufficient competence in the Swedish language to become integrated into the social life of the university and the community. This is a lower-division course. Swedish language courses are offered for Credit/No Credit grading only.

Links to courses are as follows:

- 5PU038 - [Intensive Basic Swedish I](#) in August.
- 5PU028 - [Basic Swedish I](#) in Semester 1.

Courses at Uppsala University are labeled either First Cycle (undergraduate) or Second Cycle (graduate). IP participants are only permitted to take First Cycle modules which have been approved for the CSU IP program. First cycle courses may be reported as either lower or upper division depending on course content.

**CSU IP Sweden - General Program.** Below is the academic program for students in the General Program.

Semester 1: August/Autumn (Fall) Semester	Units	Semester 2: Spring Semester	Units
Swedish language	3	Courses from CSU IP pre-approved course list	16
Courses from CSU IP pre-approved course list	12	Minimum number of units required:	16
Minimum number of units required:	15		

To select courses, students are instructed to do the following:

- Select courses from the CSU IP list of pre-approved undergraduate (first cycle) courses found [here](#) and create a “wish list”. It is important to be flexible in selecting courses in case there are scheduling conflicts or courses are unavailable.
- Carefully read information found at <http://www.uu.se/en/admissions/exchange/courses/>. This will explain the academic structure of courses offered at Uppsala University.
- After clicking on the link above, click on “Course List” and use the course search engine to find out when courses are offered. Using the filters on the right side of the webpage, select the following:
  - **Location of studies:** Select “Uppsala.”
  - **Semester and period:** Select “Autumn 2017” (for Semester 1) and “Spring 2018” (for Semester 2).
  - **Level of studies:** Select “First cycle - Introductory Courses” and “First cycle - Continuing Courses” only. Uncheck “Preparatory Courses” and “Second-cycle (master’s) courses”.
  - **Language of instruction:** Only the box for “English” should be checked. Uncheck “Swedish”.
  - **On-campus or distance learning:** Only “On-campus” should be checked. Uncheck the other boxes.
  - **Department:** Select the department that is relevant to the course on your “wish list”. It is located in the first column of the CSU IP list of pre-approved courses found [here](#).

When the information populates, the courses available for that semester will appear. Find the course on your “wish list” and take special note of the following information on the course description:

- The weeks the course is offered
- Entry requirements (prerequisites), if any, for the course
- The percentage of the full time study load for the course.

TIP: If you are having problems with using the filters, try using another browser, e.g., Mozilla Firefox or Google Chrome.

Use the guide below on how to read the course description:

**American Politics 2017/2018 (7.5 credits)**

Course Code: 5EN713

Autumn 2017 weeks 40-44 (october - early november) - 100% - Campus

Location: Uppsala

Entry Requirements: English 6, or English B

7.5 credits = 4 CSU semester units.

Weeks the course is offered.

Percentage of the time the course will take during the time the course is offered. 100% indicates that the course is a full time study load (or courseload).

Prerequisites, if any. Note that English 6 or English B pertains to English proficiency for non-native speakers of English.

Record the weeks when the course is offered and the percentage of the full time study load for the course.

Then search for other courses on your “wish list” (as done above) and ‘map’ the courses. Students will not be permitted to take courses in excess of 125% at any given time during the semester. (100% is considered a full time courseload.)

TIP: If the course has a full time study load of 50%, another course can be taken during the same weeks if the full time study load is 50% or less.

The CSU IP Office has final approval of all courses taken. Courses that fall outside of the departments listed above require CU IP approval. For questions approvals, email [IPacademics@calstate.edu](mailto:IPacademics@calstate.edu).

For questions regarding the university or registration, please contact Stephanie Noroozy at <[stephanie.noroozy@uadm.uu.se](mailto:stephanie.noroozy@uadm.uu.se)>.