Academic Bulletin for Japan: Waseda University 2021-22

Introduction

The Academic Bulletin is the CSU International Programs (CSU IP) "catalog" and provides academic information about the program at Waseda University in Tokyo, Japan.

CSU IP participants must read this publication in conjunction with the Academic Guide for CSU IP Participants (also known as the "Academic Guide"). The Academic Guide contains academic policies which will be applied to all IP participants while abroad. Topics include but are not limited to CSU Registration, Enrollment Requirements, Minimum/Maximum Unit Load in a Semester, Attendance, Examinations, Assignment of Grades, Grading Symbols, Credit/No Credit Option, Course Withdrawals and other policies. The Academic Guide also contains information on academic planning, how courses get credited to your degree, and the academic reporting process including when to expect your academic report at the end of your year abroad.

To access the Academic Guide, go to our website here and click on the year that pertains to your year abroad. For general information about the Japan programs, refer to the CSU IP website under "Programs".

Academic Program Information

The CSU International Programs in Tokyo, Japan is affiliated with Waseda University, a private nonsectarian institution which is one of the largest and most renowned universities in Japan.

CSU IP participants select one of the Schools (Programs) below and take courses as one-year exchange students.

A) **School of International Liberal Studies (SILS):** http://www.waseda.jp/sils/en/index.html
B) **School of Political Sciences and Economics (SPSE):** https://www.waseda.jp/fpse/pse/en/
C) **Center for Japanese Language/Japanese Language Program (CJL/JLP):** https://www.waseda.jp/cjl/en/index.html

At Waseda University, all CSU students are required to take courses in Japanese language and other academic areas of study (known as "lecture courses" in this document).

Unit Enrollment
CSU IP requires that CSU IP students enroll in a minimum of 15 units each semester. In some cases, it may not be possible for students at Waseda University to meet this requirement due to variable units assigned to classes. Therefore in these cases, students will be allowed to take a minimum of 14 units per semester without obtaining approval from CSU IP via petition as long as students check with their home CSU campus to ensure that this is allowed and they will still be able to make progress towards graduation. While students are permitted to take up to 19 units without requesting approval from CSU IP, students should be cautioned from taking excessive units particularly in their first semester of study.

A) SILS
The School of International Liberal Studies (SILS) is Waseda University's flagship school for the globally minded. SILS was founded in 2004 in an ambitious attempt to break the mold. Third of SILS students are from outside Japan, and these international students represent around 50 countries and regions in Asia and also in the West and Africa, etc. Likewise, SILS has a multinational and globally fluent faculty. In this way, SILS offers a multicultural and multilingual community that is a veritable microcosm of the world at large. In this community, you will encounter many different personalities, values, and ideas, allowing you to broaden your horizons.

At SILS, English is the common language of communication, and the language of instruction for nearly all its courses. The curriculum features programs designed to enhance English abilities and develop Japanese language skills while matching the needs of students who speak various different native languages. SILS students also have the opportunity to learn 22 other languages as they forge the linguistic skills that will prove indispensable in our global society.

The One-Year/Semester Study Abroad Program is known as "Study Plan 3 (SP3)" at SILS. CSU IP participants under SILS are considered SP3 students and required to take Japanese language courses and placed in small Japanese language classes according to their level and also expected to take SILS lecture courses in a variety of subjects in English. They also have numerous opportunities to interact with Japanese students through several university clubs and taking non-language courses which are open to all SILS students.

General Information: https://www.waseda.jp/fire/sils/en/oneyear/
Academic Information: https://www.waseda.jp/fire/sils/en/oneyear/registration/

Required number of units per semester: 15 units (6 units of Japanese language courses plus elective units [SILS Lecture courses] to total no fewer than 15 units). Refer to information under "Unit Enrollment" on Page 1.

Type of courses available for SILS students based on past course offerings include the following:

1. SILS lecture courses taught in English (SP3 courses):
   Fall 2020 Course List: https://waseda.box.com/v/SILS-SP3-CourseList-Fall2020
   Fall 2019 Course List: https://www.waseda.jp/fire/sils/assets/uploads/2019/09/SILS-Course-List-2019-Fall.pdf
   Spring 2020 Course List:
   https://www.waseda.jp/fire/sils/assets/uploads/2020/03/c2a1756c16f2b29b1566755653e55e5f.pdf
   Spring 2019 Course List: https://www.waseda.jp/fire/sils/assets/uploads/2019/09/SILS-Course-List-2019-Fall.pdf

Inter-school Courses between SILS and the School of Commerce
   Spring 2020 Course List: https://waseda.app.box.com/v/InterSchoolCourses-Spring2020

For most up-to-date course list, go to https://www.waseda.jp/fire/sils/en/oneyear/registration/

Course offerings are confirmed three to four weeks before each semester begins.

2. Japanese language courses by Center for Japanese Language (CJL):

Below are course lists classified by category based on past course offerings:
   2020: https://www.waseda.jp/inst/cjl/assets/uploads/2020/02/2020_category_list.pdf
   2019: https://www.waseda.jp/inst/cjl/assets/uploads/2019/02/2019_category_list.pdf

Below are course lists classified by levels based on past course offerings:
   2020: https://www.waseda.jp/inst/cjl/assets/uploads/2020/02/2020_level_list.pdf
   2019: https://www.waseda.jp/inst/cjl/assets/uploads/2019/02/2019_level_list.pdf

Course offerings are confirmed three to four weeks before each semester begins.

3. University-wide Open courses offered by schools other than SILS.

University-wide Open Courses are offered by various schools and institutions at Waseda University and are open to all students. There are two categories of University-wide Open courses:

- University-wide Open Courses offered by the Global Education Center
- University-wide Open Courses offered by the other faculties/schools

Registration of University-wide Open Courses
https://www.waseda.jp/fsci/assets/uploads/2020/01/200127_Registration-of-University-wide-Open-Courses-for-2020.pdf
To search for University-wide open courses, go to the online syllabus
https://www.wsl.waseda.jp/syllabus/JAA101.php?pLng=en; then check "Open Courses" and click on "Search".

Course offerings are confirmed three to four weeks before each semester begins.

4. Other Foreign Language Courses offered by SILS (Optional)

Students can take language courses in Chinese, French, German, Korean, Russian and Spanish from beginning to advanced levels. Note that exchange students can register for foreign language courses only after regular degree-seeking students have done their registration and if seats are still available.

Course Offerings and Registration Information
https://www.waseda.jp/fire/sils/en/oneyear/registration/

Requirement for SP3 (One-year Study Abroad Program) students:
https://waseda.box.com/v/SP3Curriculum-exclGLFP

For important notes for SP3 students, go to:
https://waseda.app.box.com/v/Important-Notes-for-SP3

To view course syllabi for courses offered, go to https://www.wsl.waseda.jp/syllabus/JAA101.php?pLng=en.

SILS English Conducted Lecture Courses for SP3 (Year-Long) Students
SILS offers seven thematic clusters (groups of courses).

1. Life, Environment, Matter and Information
2. Philosophy, Religion and History
3. Economy and Business
4. Governance, Peace, Human Rights and International Relations
5. Communication
6. Expression
7. Culture, Mind and Body, Community

Note that One-Year Program students (SP3) can only take lecture courses at the Intermediate (300 level) and/ or Advanced (400 level) level.

Unless otherwise stated in the course descriptions, all courses are conducted in English. Course offerings change each year and are subject to change without notice.

Students normally earn two or four units of credit for most courses. Credit values are listed in the SILS Study Plan. Most courses are intermediate or upper division with some exceptions, depending on course content.

Course Coding

CO	Communication	GE	General Education	MI	Matter and Information
CM	Community	GO	Governance	MB	Mind and Body
CU	Culture	HI	History	PH	Peace and Human Rights
EB	Economy and Business	IR	International Relations	PR	Philosophy and Religion
EX	Expression	LE	Life and Environment		

B) SPSE
SPSE started in 1882, as a pioneering department of the Tokyo Senmon Gakko, the school that went on to become Waseda University, founded by Shigenobu Okuma.

SPSE launched an English-based Degree Program called “EDP” in September 2010, welcoming students from around the world. The program offers students the opportunity to take global-standard courses of the highest quality, all conducted in English, and earn credit regardless of their level of Japanese-language proficiency.

CSU IP participants under SPSE take courses from the “EDP” and select their concentration from these three departments, 1) Department of Political Science, 2) Department of Economics, and 3) Department of Global Political Economy. SPSE students can also take Japanese language courses offered by the Center of Japanese Language.

General Information: https://www.waseda.jp/fpse/pse/en/
Academic Information: https://www.waseda.jp/fpse/pse/en/students/enrollment/

Required number of units per semester:

- 3 units (minimum) of Japanese language courses and SPSE courses to total 15 units. Note that students cannot exceed 8 units of Japanese language courses.

Refer to information under “Unit Enrollment” on Page 1.

Examples of courses available for SPSE students include the following:

1. English conducted Lecture Courses by SPSE:
AY 2020-21: EDP (English-Based Degree Program) Course List (Refer to Page 49 - 55)
https://www.waseda.jp/fpse/pse/assets/uploads/2020/03/2020CourseList_2019-.pdf
AY 2019-20: EDP (English-Based Degree Program) Course List (Refer to Page 47 - 53)
https://www.waseda.jp/fpse/pse/assets/uploads/2019/03/2019-Course-list_JDP_AY2019.pdf

2. Japanese language courses by Center for Japanese Language (CJL):
Below are course lists classified by category based on past course offerings:

2020: https://www.waseda.jp/inst/cjl/assets/uploads/2020/02/2020_category_list.pdf
2019: https://www.waseda.jp/inst/cjl/assets/uploads/2019/02/2019_category_list.pdf

Below are course lists classified by levels based on past course offerings:
2020: https://www.waseda.jp/inst/cjl/assets/uploads/2020/02/2020_level_list.pdf
2019: https://www.waseda.jp/inst/cjl/assets/uploads/2019/02/2019_level_list.pdf

3. University-wide open courses offered by other schools:
University-wide Open Courses are offered by various schools and institutions at Waseda University and are open to all students. There are two categories of University-wide Open courses:
a) University-wide Open Courses offered by the Global Education Center
b) University-wide Open Courses offered by the other faculties/schools

Registration of University-wide Open Courses
https://www.waseda.jp/fsci/assets/uploads/2020/01/200127_Registration-of-University-wide-Open-Courses-for-2020.pdf
To search for University-wide open courses, go to the online syllabus
https://www.wsl.waseda.jp/syllabus/JAA101.php?pLng=en; then check "Open Courses" and click on "Search".

Course Registration Guide for SPSE students:
Spring 2021: https://www.waseda.jp/fpse/pse/assets/uploads/2021/02/20210212_ENSpringCourseRegistration.pdf
Fall 2020: https://www.waseda.jp/fpse/pse/assets/uploads/2020/09/20200910_CourseRegistrationGuide_EN_EXDD.pdf
Spring 2020: https://www.waseda.jp/fpse/pse/assets/uploads/2020/04/20200427_CourseRegistrationGuide_EN.pdf

To view course syllabi for courses offered, go to https://www.wsl.waseda.jp/syllabus/JAA101.php?pLng=en.

C) CJL
The Center for Japanese Language (CJL) is an internal organization that has central responsibility for all Japanese language education at Waseda University where courses at a wide range of levels from beginner to superior are offered. Japanese language studies offered by the CJL consist of mainly Comprehensive Courses and Japanese Theme Subjects.

Comprehensive Courses are for students from beginner to pre-advanced (levels 1–6) who comprehensively study the four key skills according to a standardized syllabus and set of materials. There are 15-week Japanese for 'Zero' Beginners, Comprehensive Japanese, Intensive Japanese 1 and 2, and On-line Japanese courses and three-week or six-week Comprehensive Japanese (Short-term) courses. A Kanji course is also offered to complement the four key skills.

In Japanese Theme Subjects, teachers draw up materials and syllabuses utilizing their respective expertise to provide students from beginner to superior (levels 1–8) with unique, progressive lessons. Rather than focus on the language skills of reading, writing, listening and speaking, these subjects cover a wide range of topics to meet the diverse interests and needs of foreign students, from creative subjects such as haiku poetry and theater to specialized Japanese language useful in job-hunting, further education, and so on.

CSU IP participants under CJL join the Japanese Language Program (JLP) which is a one-year program to study Japanese language intensively. Through various courses provided in different levels, skills and themes, JLP students can study Japanese language according to their own abilities and goals. JLP students can take lecture courses offered by other Schools at Waseda, however courses should be at the introductory level only (which is regarded as lower division at the CSU) which is very limited selection of courses. JLP students should not expect to take SILS nor SPSE courses as most of their courses are intermediate or advanced courses. Those who select CJL as their applied school should have strong commitment for learning Japanese language and be willing to focus only on Japanese language courses.

General Information**:** https://www.waseda.jp/inst/cjl/en/
Academic Information**:** https://www.waseda.jp/inst/cjl/en/students/registration/download/

Required number of units per semester: CJL students can do either 1) or 2) below.
1) 11 units of Japanese language courses + 4 units of lecture courses = 15 units, or
2) 13 units of Japanese language courses + 2 units of lecture courses = 15 units.

* Maximum number for lecture courses from other schools is up to 4 units (2 courses) per semester.

Due to the workload associated with Japanese language courses, Option 1 is recommended; however, in order to get a Certificate of Program Completion by CJL, JLP students need to select Option 2 in order to meet the requirement of 26 units of Japanese language courses for their one-year program.

Refer to information under "Unit Enrollment" on Page 1.

Type of courses available for JLP students includes the following:

1. Japanese language courses by Center for Japanese Language (CJL)
Below are course lists classified by category based on past course offerings:
2020: https://www.waseda.jp/inst/cjl/assets/uploads/2020/02/2020_category_list.pdf
2019: https://www.waseda.jp/inst/cjl/assets/uploads/2019/02/2019_category_list.pdf

Below are course lists classified by levels based on past course offerings:
2020: https://www.waseda.jp/inst/cjl/assets/uploads/2020/02/2020_level_list.pdf
2019: https://www.waseda.jp/inst/cjl/assets/uploads/2019/02/2019_level_list.pdf

2. University-wide Open Courses by other schools
University-wide Open Courses are offered by various schools and institutions at Waseda University and are open to all students. However, **JLP students can take only introductory level open courses.**
There are two categories of University-wide Open courses:
a) University-wide Open Courses offered by the Global Education Center
b) University-wide Open Courses offered by the other faculties/schools

Registration of University-wide Open Courses
https://www.waseda.jp/fsci/assets/uploads/2020/01/200127_Registration-of-University-wide-Open-Courses-for-2020.pdf
To search for University-wide open courses, go to the online syllabus
https://www.wsl.waseda.jp/syllabus/JAA101.php?pLng=en; then check "Open Courses" and click on "Search".

Course Registration Guide for CJL students
Below are guidebooks from previous years:
Fall 2020: https://www.waseda.jp/inst/cjl/assets/uploads/2020/08/2020fall_guidebook.pdf
Fall 2019: https://www.waseda.jp/inst/cjl/assets/uploads/2019/02/2019_guidebook.pdf

For important notes for JLP students regarding taking courses offered by other Schools, go to:
https://www.waseda.jp/inst/cjl/assets/uploads/2020/02/otherschoolcourseforJLPEnglish.pdf

To access the Japanese Academic Orientation Video, go to:
https://www.waseda.jp/inst/cjl/en/students/registration/orientation/#anc_1

To view course syllabi for courses offered, go to https://www.wsl.waseda.jp/syllabus/JAA101.php?pLng=en.

Academic Calendar

The academic year in Japan is divided into two semesters which takes place during the following months: early April to early August (spring semester) and September to early February (fall semester). CSU IP students start in the fall semester (Semester 1) and continue to the spring semester (Semester 2) in the following year. The academic calendar dates for 2020 and 2021 can be found here.

The semester dates are as follows:

Semester	Start Date	End Date
Semester 1: Fall	Late September	Early February
Semester 2: Spring	Early April	Early August

Note that dates for the academic year 2022 will not be released until January 2022.

Academic Culture

Class size at Waseda University varies, with the largest ones having nearly one hundred students, and small ones around 10 in Japanese language classes. There are also many seminars, and various language classes, with usually fewer than 20 students.

Traditionally, there is not much interaction between professors and undergraduate students at Japanese universities, either inside or outside the classroom, until their senior year, at which point they start taking senior thesis seminar with their thesis advisor. At SILS, however, since most faculty members and students have had study abroad experience, classroom interactions between professors and students in the form of presentations, questions and answers, and discussions are frequent. It is also not uncommon for professors to have coffee with their seminar students after class.

Grade and Unit Conversion

Grades for individual subjects are determined on the basis of the results of classroom examinations, reports and her/his performance in class. A grade of 60 or over is a pass. A student who, without due cause, fails to take an examination as instructed, or who fails to submit an examination report will, in principle, receive a Fail grade for that subject. Moreover, class attendance is mandatory, and a student who attends less than two-thirds of the total class hours in a subject will receive a Fail grade, regardless of her/his examination results. Note that all courses attempted by the student will be reported to the student's home campus including failed courses.

Raw Score in the Course	Waseda Grade Issued	CSU Grade Equivalent
90-100%	A+	A
80-89%	A	A
70-79%	B	B
60-69%	C	C
59% and below	G (No credits granted)	F or WU

Note that the highest grade that is reported to CSU campus is an A.

The CSU grade of WU (Withdrawal Unauthorized) may be given in some circumstances, e.g. for uncompleted courses. Refer to the *Academic Guide* for additional grade information.

For more grading information for each school, please refer to the links below.

- SILS: https://www.waseda.jp/fire/sils/en/oneyear/grades/
- SPSE: https://www.waseda.jp/fpse/pse/assets/uploads/2014/05/20060830_hyouki.pdf (available in Japanese Only)
- CJL: https://www.waseda.jp/inst/cjl/en/students/grade/

Unit Conversion

Below are the guidelines which are used to convert Waseda credits to CSU units.

Waseda Credit	CSU Semester Unit	CSU Quarter Unit
1 credit	1 unit	1.5 units

Language Instruction

The Japanese Language Program is designed to assure that international students at Waseda University can live comfortably in Japan without experiencing problems with the language. Instruction is provided at eight levels to accommodate whatever degree of Japanese proficiency an entering student brings to the program, with individuals assigned to the appropriate level based on the result of the placement test administered prior to the beginning of the semester.

CSU IP participants take a web-based Japanese Placement Test called J-CAT before their arrival in Japan and will be ranked into 8 different levels of proficiency. The results of the test do not always exactly correspond to the number of years students had studied Japanese at CSU or elsewhere prior to coming to Japan. Placements vary for each individual depending on the intensity of their studies or other factors.

# of years students had studied Japanese at CSU	Placement level at Waseda	Level designation and description at Waseda University	CSU conversion
0.5 to 1 year	1	Lower Beginner	Lower Division
1 to 2 years	2	Upper Beginner	Lower Division
1 to 2 years	3	Lower Intermediate (Pre-Intermediate)	Upper Division
2.5 years or above	4	Intermediate	Upper Division
	5	Upper Intermediate (Pre-Advanced)	Upper Division
	6	Lower Advanced - Students may enroll in normal college courses conducted in the Japanese language. They may also aim for the highest level of certification (Level 1) on the Japanese Language Proficiency Test.	Upper Division
	7	Upper Advanced - Can handle university-level discourse	Upper Division
	8	Super Advanced	Upper Division

Levels 1 and 2 are geared to students with little or no experience studying Japanese, and focus on the fundamentals of the language, using actual communication situations to develop the student's capability for simple conversation. Level 3 seeks to develop reading and writing skills - students learn 500 kanji characters - while raising the level of spoken language mastery to enable communication in the everyday conversations a student may encounter. At Levels 4 and 5, students develop sufficient Japanese language proficiency to talk about and comprehend subjects beyond their immediate circumstances, engaging in relatively sophisticated communication across a wide range of topics. By Level 6, the student's Japanese capabilities have risen sufficiently to enable enrollment in normal college courses conducted in the Japanese language. In the upper-level classes - Levels 7 and 8 - students overcome whatever weak points remain in their Japanese so that they can handle university-level discourse.

More than 500 Japanese language volunteers are available to help students increase their proficiency. In general, if students pass the courses in the first semester, they move onto classes one level higher in the second semester. The program aims to promote the average student two levels within one year.

SILS students: Students select courses at their own level from over 300 courses offered in categories of Intensive Japanese, Theme-based subjects, and skill-based subjects such as reading, writing, listening, and speaking. During the first week of the semester, students can attend the orientation for Intensive Japanese class to make sure that they are taking the appropriate level of courses.

Japanese Course Categories and Credit (Unit) Values

Category	Level	Outline	Credit(s)
Comprehensive Japanese	1-6	Based on textbooks. The subject to study overall Japanese intensively.	3 or 5
Japanese Theme Subject	1-8	Subjects to study Japanese language, culture and society.	1 or 5

Course Listing for Japanese Language Courses

All CSU IP participants are required to take Japanese language courses offered by CJL. The following is the list of Japanese courses that were offered in recent years as an example of what may be offered next year. To view the most recent listing of Japanese language courses offered, refer to the links below. Courses are subject to change without notice.

Course Information
https://www.waseda.jp/inst/cjl/en/students/registration/download/

How to Search Japanese Language Courses
http://www.waseda.jp/fire/sils/assets/uploads/2016/05/Japanese_Language_Courses.pdf

Course List Classified by Category
2020: https://www.waseda.jp/inst/cjl/assets/uploads/2020/02/2020_category_list.pdf
2019: https://www.waseda.jp/inst/cjl/assets/uploads/2019/02/2019_category_list.pdf

Course List Classified by Levels

2020: https://www.waseda.jp/inst/cjl/assets/uploads/2020/02/2020_level_list.pdf
2019: https://www.waseda.jp/inst/cjl/assets/uploads/2019/02/2019_level_list.pdf

Notes for International Students who Register for CJL Courses

https://www.waseda.jp/inst/cjl/assets/uploads/2018/08/notes_for_students.pdf

For questions about CSU IP academic policies and program requirements, contact ipacademics@calstate.edu.